**Board of River Port Pilot Commissioners**

Notice of Monthly Meeting – November 14, 2017

1. Call to Order – *Meeting called to order at 9am. In attendance: Capt. Eric Stegen, Capt. Jack Anderson, Capt. Mark Delesdernier, III and Michael Delesdernier*
2. Adoption of July Minutes – *Minutes unanimously adopted with no changes*.
3. Old Business
* Update on Physicals and Licenses – *Update given on pilots’ submission of annual physical and license renewals. Currently no one is late.*
* Review Proposed Two Man Protocol *– determined it is needed, draft protocol to be shared with Association and comments solicited.*
* Discuss Drug Testing (random and post-accident) – *Commission to review a post-accident form at December meeting*
* Formalize method for Continuing Education tracking – *moved to December meeting*
* Follow up on Professionalism Seminar – *Counsel gave update on the seminar*
1. New Business
* Plan December Apprentice Meeting – *Meeting planned. Video to be Caribbean Spirit / Chalk Talk to be on Fog Policy*
* New Commissioner transition – *Mark Delesdernier, III welcomed as new commissioner. Letters to Governor reviewed and signed. Capt. Delesdernier to complete paperwork for Boards and Commissions. Capt. Anderson to be assigned to Oversight Board. Boards and Commissions paperwork to be completed before next meeting.*
* PPU training for pilots – *Training needs to occur for whatever unit is selected by pilot. Counsel to research PPU best practices for next meeting.*
* Workboat Show – *Decided that commissioners would attend if at all possible.*
* Commission orientation – *Counsel gave overview of the working of the Commission.*
	+ Administrative Assistant’s role
	+ Funding
	+ Scheduling of meetings
	+ Apprentice meeting format
* Follow up on Commission Discipline – *Counsel gave update on status of the few individuals needing followup.*
* Follow up on requirement to report DWI and felonies – *Counsel gave review on requirements.*
* Review proposed legislative changes – *Counsel gave update on the proposed legislative changes*
* Rosco Ginkgo outbound transit – *Counsel gave update and pilot was in to discuss.*
* Coast Pilot book -  *Briefly reviewedMoved to December meeting*
* Meeting with Captain of the Port – *Meeting scheduled for November 22*
* Commission attendance at industry/Coast Guard port safety discussion meetings –*Moved to December Meeting*
* Update on Safe Navigation Committee Meetings – *Moved to December meeting*
* Amend 1600 ton license language in regulations – *Moved to later meeting*
* 2nd man on passenger vessel as a deputy – *moved to December meeting*
* 2019 Application changes – *Moved to January meeting when a draft of new application will be reviewed.*
1. Adjournment – *Meeting adjourned at 5:15pm*